

**COUNCIL**  
**25 MAY 2017****APPOINTMENT OF INTERIM HEAD OF PAID  
SERVICE/CHIEF EXECUTIVE**

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**Recommendation**

**1. The Head of Legal and Democratic Services recommends that the Council considers the report of the Appointments etc Panel with regard to the appointment of an interim Head of Paid Service/Chief Executive.**

**Summary**

1. Clare Marchant, the Council's Chief Executive (who holds the statutory post of Head of Paid Service), has tendered her resignation. The cessation date of employment is June 29 with the last working day being June 27. The Council needs to make interim arrangements for her replacement in order to comply with its legal obligations. The Appointments etc Panel is meeting on 18 May with a view to making recommendations to Council, and its report will be circulated as soon as practicable after it has met.

**Background Information**

2. The Council is required by law to have a Head of Paid Service (HPS) appointed by full Council, and the law does not distinguish between interim or permanent appointments. There is no legal requirement to have a Chief Executive (CX) as such, but to date this is the model the Council has operated, with the CX holding the role of statutory HPS. The Council can choose whichever model it wishes. The law requires that full Council decides the appointment of the HPS, and our Constitution provides for the Appointments etc Panel to make recommendations on such an appointment.

3. It was not feasible to recruit to a permanent HPS/CX by the end of June (given search, select and notice requirements and the need for full Council to approve any appointment) and therefore an interim option needs to be selected to ensure compliance with the law. Council is therefore asked to consider the report of the Appointments etc Panel on an interim appointment, which is to follow as the Panel is meeting after the publication of the Council agenda.

**Supporting Information**

- Appendix – report of Appointments etc Panel of 18 May 2017 (to follow when available)

## **Contact Points**

### County Council Contact Points

Worcester 01905 763763 or Kidderminster 01562 822511

### Specific Contact Points for this Report

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## **Background Papers**

In the opinion of the Proper Officer (in this case the Head of Legal & Democratic Services) there are no background papers relating to the subject matter of this report.